

SCHOOLHOUSE THEATER ARTS, INC.  
SUMMER CAMP HANDBOOK  
POLICIES & SHOW INFORMATION

Schoolhouse Theater Arts., Inc. (STA) believes all children should have a chance to learn, grow, and discover the world around them through theater. Our company's goal is to offer children that chance, as well as the opportunity for fun, teamwork, creativity, and performance. This is accomplished through developing and improving drama skills, working as a theatrical team, acting, and singing in a musical play, and learning how a play is put together.

**INVOLVEMENT:**

Students are expected to be actively involved in skill lessons, musical and line rehearsals, scenery and art activities, and performances. Parents are expected to help the students learn their lines, movements, and songs. Parents should also help prepare a costume for their children.

**SUPERVISION:**

The children's safety is our company's main concern. Students will always be supervised. Not every person in the facility may be familiar to our staff. For that reason, we ask that all adult visitors check in with the director. Children not registered for our Camp may not visit a rehearsal.

**DISCIPLINE:**

As previously stated, safety is most important. Therefore, all participants and staff of STA programs are expected to adhere to the rules and procedures of the facility and school district (if applicable). If a student repeatedly fails to adhere to these rules and procedures may result in a staff-student conference, a staff-parent conference, removal from a rehearsal, and/or removal from the program without a refund. Failure of a staff member to adhere to these rules and procedures may result in suspension or termination of employment.

**MEDICATION:**

Students who take medication during STA Camp must have the required paperwork and medication in the original container with the student and doctor's name. The medication will be kept in a locked container. The director will be the

only person dispensing the medication. At the end of the program, the director will return the medication to the parent/guardian NOT the student.

### **PICK UP, DROP OFF, AND LATE CHARGES:**

The camp day is from 9:00 until 3:00. Campers need to be dropped off and picked up on time.

- Parents/Guardians must sign their complete names when dropping off and picking up their child(ren).
- Parent/Guardians will be asked to show their government issued ID when picking up their child(ren).
- The person dropping off or picking up the child(ren) MUST listed on the Participation Information Form.

If you will often be more than 15 minutes late, please consider signing up for the Standing Ovation aftercare as HCRP charges a late fee of \$5.00 for the first 15 minutes and then \$1.00/minute thereafter.

### **REFUNDS:**

After the first day of camp, any refunds must be directed to Howard County Department of Recreation and Parks. Refunds will not be issued because a child does not “like” their part in the play.

### **PERFORMANCE AND GIFTS:**

On **Friday, July 12 at 1:30**, we will have our performance of *Little Red Riding Hood*.

On **Friday, July 19 at 9:15**, we will have our performance of *The Dinosaur Tale*.

Please join us for a great show!!

Many families enjoy congratulating their child(ren) for a job well done. If you wish to show your child that you appreciated their hard work, you may present them with a gift during the curtain call and final bows of their performance. Gifts such as flowers, balloons, or other small items are appropriate.

Check out the STA website at <http://schoolhousetheaterarts.com> and join/like us on Facebook!!

